



# SUBMAR, INC.

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 Phone: 985-868-0001 • Fax: 985-851-0108  
 web: www.submar.com  
 email: cstroud@submar.com

## APPLICATION FOR EMPLOYMENT

This application is considered current for the specific job for which you applied and will be kept on file for one year.  
 If you wish to be considered for other employment, you must fill out and submit a new application.

**Submar, Inc. provides equal opportunity for all persons without regard to race, color, religion, sex, national origin, protected veteran status, disability, and other bases protected by applicable law.**

Position applied for:			Date of Application:		
How did you learn about us?					
Employee Referral _____		Want Ad _____		Walk-In _____	
Employment Agency _____		Relative _____		Other _____	
Last Name		First Name		Middle Name	
Address		Number		Street	
		City		State	
				Zip Code	
Telephone Number(s)			Email Address		

Are you at least 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If you are not 18 years of age, can you provide required proof of your eligibility to work? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you legally eligible for non-sponsored employment in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you now or at any time in the future require assistance to obtain or maintain authorization to engage in employment in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you willing to submit to required pre-employment testing (drug screen, background check, etc.)? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have a valid driver's license? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever submitted an application with Submar, Inc., before? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If Yes, give date(s): \_\_\_\_\_

Have you ever been employed by Submar, Inc., before? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If Yes, give date(s): \_\_\_\_\_

Have you ever been convicted of a felony offense? Yes \_\_\_\_\_ No \_\_\_\_\_  
*A conviction will not automatically disqualify you for employment.*  
 If Yes, please explain: \_\_\_\_\_

Have you ever been convicted of a misdemeanor or pled deferred adjudication? Yes \_\_\_\_\_ No \_\_\_\_\_  
*A conviction will not automatically disqualify you for employment.*  
 If Yes, please explain: \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Are you available to work: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Shift Work \_\_\_\_\_ Temporary \_\_\_\_\_

## Education

	Name and Address of School	Course of Study	Years Completed	Diploma
High School				
Vocational, Trade, or College				
Other (Specify)				

Summarize Special Skills, Training, & Certifications Not Listed Above	

## Employment Experience

List your employment history below, starting with your most recent employment first.

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)		Hourly Rate/Salary	
		Starting	Final
Job Title	Supervisor		
Reason for Leaving			
May we contact this employer? Yes ____ No ____			
Current employer? Yes ____ No ____			

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)		Hourly Rate/Salary	
		Starting	Final
Job Title	Supervisor		
Reason for Leaving			
May we contact this employer? Yes ____ No ____			
Current employer? Yes ____ No ____			

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)		Hourly Rate/Salary	
		Starting	Final
Job Title	Supervisor		
Reason for Leaving			
May we contact this employer? Yes ____ No ____			
Current employer? Yes ____ No ____			

If you need additional space, please continue on a separate sheet of paper or attach your résumé.

## References

1	(Name)	( )	(Phone #)
	(Address)		(Relation)
2	(Name)	( )	(Phone #)
	(Address)		(Relation)
3	(Name)	( )	(Phone #)
	(Address)		(Relation)

## Acknowledgment

**\*Please Read Carefully\***

I hereby certify that all of the information provided by me in this application is correct, accurate, and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Submar, Inc., that such employment with Submar, Inc., is at-will for no specified duration and may be terminated by either Submar, Inc., or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, and statements of Submar, Inc., or its representatives used during the employment process is deemed a contract of employment, real or implied. I understand that no representative of Submar, Inc., except the President, has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President of Submar, Inc.

In consideration for employment with the company, if employed, I agree to comply with the rules, regulations, policies, and procedures of Submar, Inc., at all times and understand that such compliance is a condition of employment.

I understand that if offered a position with the company, I may be required to submit to a pre-employment medical examination, drug screening and background check as a condition of employment. I understand unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

If I am offered and accept a position which is deemed by the Company to require certain physical abilities in order to perform the essential functions of the position, I agree to have a physical examination conducted by a physician selected by the Company. I release the Company from liability for non-employment or termination of employment if the results of the physical examination indicate I am physically unable to perform the essential functions of the offered position with any needed reasonable accommodation.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Submar, Inc., and/or any of its representatives, agents, or vendors, and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that I will be required to provide proof of eligibility to work in the US if I am employed.

Additionally, I understand and agree that nothing contained in this Employment Application or in the granting of an interview is intended to create an employment contract between the Company and myself for either employment or for the providing of any benefits.

By signing my name below, I certify that all statements contained in this application are true to the best of my knowledge. I understand and agree that any false answer, misrepresentation, or omission of facts made by me in this application or other required documents, regardless of when, how, or in what context discovered to be false, or omitted shall be grounds for denial of employment or discharge.

DATE

SIGNATURE