



SUBMAR, LLC.

1711 Dunn Street • Houma, Louisiana 70360

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APPLICATION FOR EMPLOYMENT

This application will be active and valid for the SPECIFIC JOB in which you applied for 90 days.

A new application must be completed for each position to maintain an active status.

Submar, LLC. provides equal opportunity for all persons without regard to race, color, religion, sex, national origin, protected veteran status, disability, and other bases protected by applicable law.

Position(s) applied for:		Date of Application:
How did you learn about us?		
Employee Referral _____	Want Ad _____	Walk-In _____
Employment Agency _____	Relative _____	Other _____
Last Name	First Name	Middle Name
Address		
Telephone Number(s)		Email Address

	<u>Check One</u>	
Are you at least 18 years of age?	Yes	No
If you are not 18 years of age, can you provide required proof of your eligibility to work?	Yes	No
Are you legally eligible for non-sponsored employment in the United States?	Yes	No
Will you now or at any time in the future require assistance to obtain or maintain authorization to engage in employment in the United States?	Yes	No
Are you willing to submit to required pre-employment testing (drug screen, background check, etc)?	Yes	No
Do you have a valid driver's license?	Yes	No
Have you ever submitted an application with Submar, LLC. before?	Yes	No
If Yes, give date _____		
Have you ever been employed by Submar, LLC. before?	Yes	No
If Yes, give date _____		
Have you ever been convicted of a felony offense?	Yes	No
<i>A conviction will not automatically disqualify you for employment.</i>		
If Yes, please explain: _____		
Have you ever been convicted of a misdemeanor or pled deferred adjudication?	Yes	No
<i>A conviction will not automatically disqualify you for employment.</i>		
If Yes, please explain: _____		
On what date would you be available for work? _____		
Are you available to work:	Full Time _____	Part Time _____
	Shift Work _____	Temporary _____

Education

	Name and Address of School	Course of Study	Years Completed	Diploma
High School				
Vocational, Trade, or College				
Other (Specify)				

Summarize Special Skills, Training, & Certifications Not Listed Above	

Employment Experience

List your employment history below, starting with your most recent employment first.

Employer		Dates Employed (mm/yyyy)		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				
May we contact this employer? Yes ____ No ____				
Current employer? Yes ____ No ____				

Employer		Dates Employed (mm/yyyy)		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				
May we contact this employer? Yes ____ No ____				
Current employer? Yes ____ No ____				

Employer		Dates Employed (mm/yyyy)		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				
May we contact this employer? Yes ____ No ____				
Current employer? Yes ____ No ____				

If you need additional space, please continue on a separate sheet of paper or attach your résumé.

References

1	()	()
	(Name)	(Phone #)
2	()	()
	(Name)	(Phone #)
3	()	()
	(Name)	(Phone #)

Acknowledgment

Please Read Carefully

I hereby certify that all of the information provided by me in this application is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Submar, LLC. that such employment with Submar, LLC. is at will, for no specified duration and may be terminated by either Submar, LLC. or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, and statements of Submar, LLC. or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of Submar, LLC. except the President has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President of Submar, LLC. consideration for employment with the company, if employed, I agree to comply with the rules, regulations, policies and procedures of Submar, LLC. at all times and understand that such compliance is a condition of employment.

I understand that if offered a position with the company, I may be required to submit to a pre-employment medical examination, drug screening and background check as a condition of employment. I understand unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these preemployment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

If I am offered and accept a position which is deemed by the Company to require certain physical abilities in order to perform the essential functions of the position, I agree to have a physical examination, conducted by a physician selected by the Company. I release the Company from liability for non-employment or termination of employment if the results of the physical examination indicate I am physically unable to perform the essential functions of the offered position with any needed reasonable accommodation.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Submar, LLC. and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that I will be required to provide proof of eligibility to work in the US if I am employed.

Additionally, I understand and agree that nothing contained in this Employment Application or in the granting of an interview is intended to create an employment contract between the Company and myself for either employment or for the providing of any benefits.

By signing my name below, I certify that all statements contained in this application are true to the best of my knowledge. I understand and agree that any false answer, misrepresentation, or omission of facts made by me in this application or other required documents regardless of when, how, or in what context discovered to be false or omitted, shall be grounds for denial of employment or discharge.

DATE

SIGNATURE